

## Housing Exemption Form

Students in their first three years of college (not determined by credits) are required to live in college housing. Exempted from this policy are students who have reached their twenty-second birthday prior to the first day of class; veterans of at least two years active military service; married students living with their spouse; students who have dependent children living with them; students who commute to school daily from the permanent, legal residence of their parent(s)/grandparent(s)/legal guardian (within 30 miles); students who have attended college for at least two years and held an off campus lease agreement during the two years of enrollment prior to attending Grand View; and students who have graduated from high school three or more years ago.

**Note:** Students currently living on campus may not apply for an exemption as a means of cancelling an active housing contract. This housing exemption form must be turned in before a student's fall move-in date in order to be considered for that academic year.

If you are under the age of 22 prior to the first day of the term, you must do the following in order to be considered for a housing exemption:

- Complete, sign and return the housing exemption application.
- A parent, grandparent or legal guardian must also sign the housing exemption application if you are under 22 and requesting an exemption to commute from the permanent home of your parent(s), grandparent(s) or legal guardian (within a 30 mile radius).

Name \_\_\_\_\_  
 Last First MI

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Permanent Mailing Address (Home) \_\_\_\_\_  
 Street

City State Zip

If this is a new address when is/was the effective date? \_\_\_\_\_

I am attending Grand View on an international student VISA:  Yes  No

I am requesting the exemption for:  Fall  Spring 20 \_\_\_\_\_

Reason Requesting Exemption: (check all that apply)

- I am married living with my spouse.
- I have graduated from high school three or more years ago. Year of high school graduation \_\_\_\_\_
- I am a veteran of two years active military service.
- I have dependent children living with me.
- I have attended college for at least two years and have held an off campus lease agreement **(a copy of the lease agreement from the two year period prior to attending Grand View must be provided).**
- I will commute daily from the permanent home of my parent(s), grandparent(s) or legal guardian **(documentation of legal guardianship must be provided)** within 30 miles.  
If a student's parents, grandparents or guardians have not lived within 30 miles of campus during the past calendar year, documentation of their permanent address may be required, such as a copy of an Iowa Driver's License.

Requesting exemption to live with:  Parent  Grandparent  Legal Guardian

Name of person residing with \_\_\_\_\_  
 Last First

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Local Address of Family Member Residing with (if different than above): \_\_\_\_\_  
 Street

City State Zip

If this is a new address when is/was the effective date? \_\_\_\_\_

I assert that the above information is true.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent, Grandparent or Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Any student who wishes to appeal a housing exemption decision may do so. Appeals must be submitted in writing with any supporting documentation. The student should present the appeal to the Vice President for Student Affairs. Appeals must be received within five working days from the date of the original exemption decision. Questions regarding the process should be directed to the Student Life Office at 515-263-2885.

Housing is limited at Grand View. If your exemption is denied, it is critical that you submit a housing and meal contract, \$200 housing deposit and \$100 enrollment deposit as soon as possible. The receipt date for paperwork and deposits will determine housing placement priority. Contact the Admission Office at 515-263-2810 to receive a contract.

Approved  Not Approved for Exemption \_\_\_\_\_  
 Director of Residential Life Date